

**SAN DIEGO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES BUREAU
POLICIES AND PROCEDURES MANUAL**

DATE	DISSEMINATION	CATEGORY	NUMBER
August 10, 2017	BUREAU-WIDE	NORMAL OPERATIONS	F.28
SUBJECT: SECURITY ALARM TESTING AND LOGGING			PAGE 1 of 1

Purpose:

To establish Court Services Bureau (CSB) guidelines for the testing of security alarms in all courthouses.

Policy:

Each courthouse shall have a facility specific directive to establish a policy and procedure for testing their security alarms. The test results will be maintained in a written or computerized log for inspection for at least two years.

Procedure:

Policy section only.